

Date: 8.12.24

Finance Council Meeting Notes

All Present: Fr. Biju, Pete Benzing, Rachel Persson, Mark Nicolai, Brandon Flock, Leo Leis, Louisa Peterson and Melissa Schaub.

Notes recorded by Rachel Persson

1. Opening prayer – 6:33pm
2. Additional agenda items
 - a. Add LED lighting for basement and CCD Camp notes
3. Approve June minutes pending a change to item 5: change to soften the tone. Motioned for approval by Louisa, seconded by Leo, Approved by all.
4. Approve June-July finances
 - a. Note that Melissa is waiting on an answer from the diocese on how a transfer should be recorded, then she will send out the final report.
 - b. Quota went up and was paid out in June
 - c. All risk insurance increased as well and was paid out in June, over the three consecutive months.
 - d. June was the end of the fiscal year, so there are a lot of expenses then.
 - e. Some discussion on the maintenance category vs. buildings and grounds.
 - f. Rachel motioned to approve, Pete seconded, Approved by all.
5. Updates from Father
 - a. Inspired by spirit – nothing new to report.
 - b. Financial updates - none
 - c. Other – Robyn Schams and her homeschool coop will all be attending Mass on Wednesday mornings starting during the school year. Father Biju also thanked Mark and Pete for taking care of the security meeting. Ushers of St. Joes has their own meeting for security as well and Tom was the only guest from our parish over there. Only change was that they decided to move their ushers chairs to be closer to the door.
6. Updates on action items
 - a. Not on agenda: Pete wants to put up a concrete retaining wall as well as fix rain gutters and fix the drooping concrete by the stairs. Pete took group on a tour of grounds pointing out all needed maintenance: tuckpointing above new door, broken window, downspout issues, plus all aforementioned items. Group motioned and approved to allow Pete to accept a bid on fixing the front steps outside the church. There is generally a 4-6 week lead time from when the bid is accepted to work beginning. Motioned by Rachel, seconded by Louisa, approved by all.
 - b. Door pull in west basement door/water Issues – not discussed as we walked around outside and must have skipped. *Done*
 - c. Lot line updates – is surveyed but needs new corners marked.
 - d. East doors/check/Insurance – Mark was waiting on a check for materials to begin work, but we are waiting on some wording changes to his contract from the Diocese before beginning. Pete and Leo want the bid increased to 6 hinges instead of 4 and make a note to use the existing threshold. Discussion on getting him a check was had and we are waiting to hear back from the Diocese on their insurance requirements.
7. Secretarial updates – DRE chat: Rachel offered to take the position, provided she step down from the Finance Council and is not required to supervise in person every Sunday and Wednesday. Was taken under consideration.
8. Old/New business
 - a. Chair lift – tabled for now or until we have extra funds as this is a “want” not a “need” for the time being.

- b. Security committee – Pete did a presentation for the Ushers. We need an explicit list on what Ushers are expected to do. Leo wants chairs added to the vestibule so Ushers can sit there because there are so many kids going in and out during Mass. We for sure need to keep the middle vestibule doors open at all times so we can see who's coming and going. Louisa would like an emergency response plan put together for the parish to cover this along with things like fire, inclement weather, etc.

Discussion on security cameras: Mark is in favor and they are only approx. \$350 in cost, everyone was emailed the quote before the meeting. We want it to store video data on a computer not a cloud so there is no monthly fee. CVTC offers a surveillance as well, but it seems not the best fit for us. Regardless, Melissa will get a quote and email it out.

- c. LED Lighting: Louisa needs to know what we have budgeted and what the specs are so she can check into pricing. She reminds us that this is a rebate, so we still have to pay for everything up front, but it will be worth the effort at getting reimbursed even partially. Mark will help get a quote on light fixtures and will work with Louisa to figure out what's needed and come up with a budget number for this project.
- d. CCD Camp info: \$400 in expenses and Carol likes to donate her time and money to make this happen. She has asked for a small portion to be reimbursed for her, and the group decided to offer her approx. \$150 for her time and effort. Brandon has offered to match that bringing her total reimbursement to \$240 and church will get her a check.

9. Pastoral committee report – none

10. Cemetery committee – 3 headstones were updated, nothing new besides that to report.

11. Closed session if needed

12. Schedule next meeting – October 14th at 6:30pm.

13. Closing prayer

14. Adjourned at 8:04pm and motioned by Pete, seconded by Brandon and approved by all.

To-do's:

- Get Carol reimbursement check
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